

# Application for Arts & Crafts Space

## at the 26th Annual

# ROTARY/KIWANIS CALDWELL STREET FAIR



**Sunday, October 1, 2017 / Noon- 5 PM**

## Page 1...your vendor application:

<b>BOOTH SIZE: 15 WIDE X 10 DEEP</b> (curbside area)	<b>TODAY'S DATE IS</b>	_____
Please Reserve _____SPACE(S) @ \$75 each (Arts & Crafts) .....	\$	_____
ELECTRICITY (limit 15 amp) add \$50 per hook-up .....	\$	_____
LATE APPLICATION AFTER August 31, add \$50 .....	\$	_____
DAY OF (the event) REGISTRATION add \$100 (Cash only) .....	\$	_____
<b>AFTER SEPT. 14—Only Cash or Money Order Applications can be submitted.</b>	<b>Grand Total \$</b>	_____

\*ITEMS TO BE SOLD MUST BE LISTED (Any unlisted items will be prohibited. Use a separate sheet if necessary.)

### Prohibited Items and Transactions include...

- Gas powered generators,
- Selling of **ANY** new merchandise.  
If you wish to sell **ANY** new merchandise, you must register as a New Merchandise vendor,
- The selling of Silly (spray) string, stink bombs, poppers, or any items which the Street Fair Committee deems unacceptable. Violators will be subject to being removed from the fair,
- The selling of **ALL** raffle tickets,
- Solicitation in any form during the fair,
- The selling of **ALL** toys of violence,
- Any commercial and/or activities except the selling of Arts & Crafts,
- Roving vendors, and
- Costumed individuals without permits.

**The Street Fair Committee reserves the right to deny any application that does not conform to these guidelines.**

**\*Required**

\*Name: (print) \_\_\_\_\_ \*Company: \_\_\_\_\_

\*Address: \_\_\_\_\_ \*City: \_\_\_\_\_ \*State: \_\_\_\_\_ \*Zip: \_\_\_\_\_

\*Phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_ \*Email: \_\_\_\_\_

Comments and Requests: \_\_\_\_\_

**RAIN DATE:** Every effort will be made to have the fair. **If weather causes the fair to be cancelled, there will be no rain date or refunds**

Although we cannot guarantee assignment of specific spaces after July 1, if you want the same space you had last year, **YOU MUST list the number here >>** and we will do the best we can to accommodate you.

\*Signature of Applicant: \_\_\_\_\_ \*Date: \_\_\_\_\_

Receipt of your application will be confirmed in writing. If this application is not accepted, your money will be returned. **No refund will be made for any other reason.** Proceeds from the sale of spaces will be used for charitable projects by the Rotary Club of the Caldells and the Kiwanis Club of Caldwell-West Essex.

**Questions? Call: 973-618-0660 or write: info@caldwellstreetfair.com**

**Please Make Checks Payable And Mail To: Rotary/Kiwanis Caldwell Street Fair P.O. Box 186 - Caldwell, NJ 07006**

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### Page 2...important things you should know:

- Every vendor must obtain the appropriate insurance
- Vendor space is limited, available spaces are issued on a first-come basis, it is urged that you submit your application with payment today!
- Space availability after July 1st cannot be guaranteed (No refund will be made for any reason).
- Applications and payment received AFTER Aug. 31 incurs a \$50 late fee—CASH or Money order ONLY
- Day of event registration and payment—\$100 + registration fee accepted as CASH ONLY
- NO EXCEPTIONS

#### Welcome to the Rotary/Kiwanis Caldwell Street Fair!

A substantial area on Bloomfield Avenue in the center of Caldwell will be blocked off, with the provisions for adequate parking in the area. In the event of rain, the fair will be canceled at 8AM. Call 973-618-0660 after 8AM.

The co-sponsors have made every effort to maximize the attendance at the Fair, and it is anticipated that the day will be profitable for all. We have had consistently in excess of 30,000 attendees over the years.

Spaces are available for over 200 crafters, new merchandise and food concessions as well as children's amusement rides.

Vendors spaces (excluding food truck vendors) measure 15 feet wide by 10 Feet deep and we reserve the right to re-classify your category.

*-thank you.*

#### Set-up and clean-up

NO EARLIER THAN 9:00AM and conclude by 11:00AM with take down at 5:15 PM. We ask that you bring your own tables and displays. Electricity is available upon request in designated areas at \$50.00 per hook-up.

ALL merchants are required to have appropriate trash collection capabilities and are required to clean up their area after the event.

#### Rain Date

Every effort will be made to have the fair if weather causes the fair to be cancelled, there will be no rain date or refunds.

#### You are cordially invited to join us.

Two application forms are enclosed for your convenience. It would be appreciated if you would pass one application on to a friend or colleague who may be interested in participating as well.

The proceeds will enable us to continue to service our community effectively.

#### Sell only Arts & Crafts

**Any vendor offering a combination of arts and crafts and new merchandise will be re-assigned as a \$175 New Merchandise vendor.**

#### Refer a friend...

**This fair is HUGE, thank you for applying and please also "Refer a Friend." Street Fair can never have enough new vendors.**

*-thank you.*