

NEW MERCHANDISE VENDOR APPLICATION



Rotary/Kiwanis
33rd Annual Caldwell Street Fair
Sunday, October 5, 2025 • Noon – 5:00 PM



Please submit check to: Rotary Club of Caldwell, Kiwanis Club of Caldwell West Essex, Rotary/ Kiwanis Caldwell Street Fair, Borough of Caldwell, PO Box 186, Caldwell, NJ 07006.

OR

Click here to pay by credit card for your space. If you require electricity, please **click here** to pay for your electrical hookup.

Name _____

Company _____

Address (make sure to include any apartment building number, city and zip code) _____

Phone _____ Fax _____ Email _____

Website and/or Social Media Links _____

Booth size: 15 feet wide by 10 feet deep (curbside area)

Your truck/table and all accessories, including signs, tables, chairs, condiment stations, etc., are limited to the area you indicate on this application. On the day of the fair, you must be able to fit in this space and this rule will be enforced the day of the Street Fair.

If you need a second space or additional space, please apply for it now.

Please reserve _____ New Merchandise space(s) at \$200 each Total \$ _____

Electricity (limit 15 amp) add \$100 per hook-up Total \$ _____

Late application fee (after August 31) add \$50 Total \$ _____

Late and same day applications will only be accepted if space is available. In 2024 we were completely sold out of spots.

Day of the event registration fee add \$100 (cash only) Total \$ _____

After September 12 only cash or money order applications can be submitted **GRAND TOTAL \$** _____

Items to be sold must be listed. Any unlisted items will be prohibited. Use a separate sheet if necessary.



Prohibited items and transactions include:

- Gas powered generators
- The selling of Silly (spray) String, stink bombs, poppers, or any items which the Street Fair Committee deems unacceptable. Violators will be subject to being removed from the fair.
- The selling of ALL raffle tickets
- Solicitation in any form during the fair
- The selling of ALL toys of violence
- Any commercial and/or activities except the selling of Arts & Crafts
- Roving vendors
- Costumed individuals without permits

The Street Fair Committee reserves the right to deny any application that does not conform to these guidelines.

THERE IS NO RAIN DATE: Every effort will be made to have the fair. *If the weather causes the fair to be canceled, there will be no rain date or refunds.*

Spaces will be assigned on a first come, first-served basis. If you would like the same space you have had in the past years, please list the spot number below and we will do the best we can to accommodate your request.

Spot Number _____

Please sign your name and date the application below.

Name

Date

Receipt of your application will be confirmed in writing.

If this application is not accepted, your money will be returned.

No refund will be made for any other reason.

Proceeds from the sale of spaces will be used for charitable projects by the Rotary Club of the Caldwells and the Kiwanis Club of Caldwell-West Essex.

Please mail checks payable to:

Rotary/Kiwanis Caldwell Street Fair
P.O. Box 186
Caldwell, NJ 07006

Questions?

Call: 551-206-3951

or

Email: eringloor@gmail.com

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Important Things You Should Know

- **Every vendor must obtain the appropriate insurance.**
- **Vendor space is limited, available spaces are issued on a first-come basis, it is urged that you submit your application with payment today!**
- **Space availability after July 1 cannot be guaranteed (*no refund will be made for any reason*).**
- **Applications and payment received AFTER August 31 incurs a \$50 late fee. Payments made after September 12 MUST be CASH or MONEY ORDER ONLY.**
- **Day of event registration and payment incurs a \$100 late fee and registration fee accepted as CASH ONLY.**
- **NO EXCEPTIONS.**

Welcome to the Rotary/Kiwanis Caldwell Street Fair!

A substantial area on Bloomfield Avenue in the center of Caldwell will be blocked off, with the provisions for adequate parking in the area. In the event of rain, the fair will be canceled at 8:00 AM. Call 551-206-3951 after 8:00 AM.

The co-sponsors have made every effort to maximize the attendance at the Fair, and it is anticipated that the day will be profitable for all. We have had consistently in excess of 30,000 attendees over the years.

Spaces are available for over 200 crafters, new merchandise and food concessions as well as children's amusement rides.

Vendors spaces (excluding food truck vendors) measure 15 feet wide by 10 feet deep and we reserve the right to reclassify your category.

Set-up and Clean-up

NO EARLIER THAN 9:00 AM and conclude by 11:00 AM with take down at 5:15 PM. We ask that you bring your own tables and displays. Electricity is available upon request in designated areas at \$100.00 per hook-up.

ALL merchants are required to have appropriate trash collection capabilities and are required to clean up their area after the event.

Cancellation

If weather, any government restrictions, COVID-19 pandemic or any other casualty or cause beyond our control causes the fair to be cancelled, modified or limited in a way where you will not be able to participate, there will be no new date or refunds.

Conformance

All vendors at the Street Fair are required and expected to review, follow and abide by all Federal, State and local government laws, ordinances, policies, guidelines, rules, regulations, orders and restrictions that are in place at the time of the Street Fair concerning or relating to the COVID-19 pandemic. Any vendor found not to be in compliance with any Federal, State and/or local government laws, ordinances, policies, guidelines, rules, regulations, orders or restrictions will be shut down and removed from the Street Fair immediately.

Refer a Friend

This fair is HUGE, thank you for applying and please also "Refer a Friend." Street Fair can never have enough new vendors.

– thank you.

